

AUDIT PLAN 2010/2011

AUDIT	DAYS SHARED SYSTEMS	DAYS WATFORD BC	DAYS THREE RIVERS DC
Managed Audits			
Creditors	20		
Sundry Debtors	20		
Payroll (administration)	20		
Benefits Administration	25		
Council Tax	20		
NNDR	20		
Financial Management System	25		
VAT	10		
Procurement	15		
Parking Control	20		
Post handling (incoming and outgoing)	10		
Cash and Banking (inc. bank reconciliations and receipting systems).		18	17
Budgetary Control		10	10
Treasury Management		10	10
Asset Management		12	13
Risk Management		10	10
Performance Management		15	15
Data Quality (inc. security)		10	10
Project management		10	10
Trade waste		10	10
Ben Subsidy claim		15	15
Homelessness and Housing Needs		5	5
Authorised signatories		3	3
Watersmeet – follow up			8
Fraud – best practice review			10
Commercial Rents			10
Suspense Account			5
Leisure Management			5
Verify claim (Hertsmere Leisure)			
Community Centres transfer		8	
H&S follow up		10	
Leisure management Contract monitoring		5	
Grants to voluntary sector		10	
IT - BACS payments	10		
IT - Back up – new solution	10		
IT - Touchpaper	10		
IT – to be decided	30		
Fraud Investigations	15		
Contingency	28		
Totals	635	161	166